

# HOW TO CONDUCT A COLLABORATIVE INVESTIGATION

## IDENTIFY YOUR INVESTIGATION'S TOPIC



Discover SOMA's current & past investigations

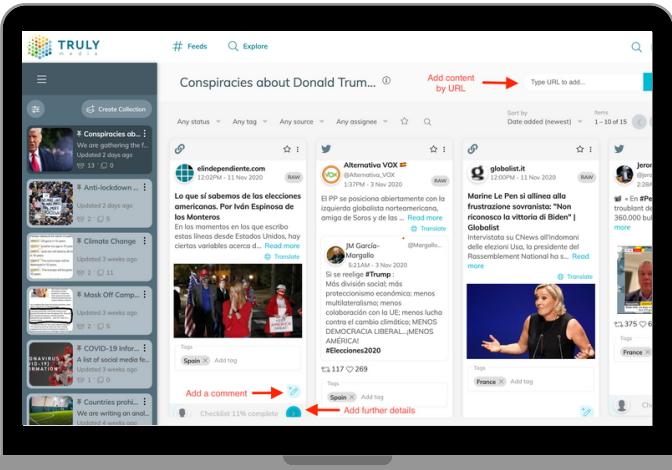


Monitor social media content from a variety of sources



Perform **advanced searches** through several filters: time, source, language, and keywords

## AGGREGATE, ORGANIZE & ARCHIVE CONTENT



✓ Create **thematic collections** of content for your investigations

✓ **Annotate** existing content with **notes and tags**

✓ **Add new content** (social media posts, webpages, files) either by URL or by uploading media files

## COLLABORATE IN REAL-TIME



**Create** common workspaces & assign 'working teams'



**Chat** with your team through direct messaging & group chats



**See** what team members are doing in real-time



**Coordinate** your team, assign tasks, monitor an investigation's progress & all actions taken by each team member

## VERIFY!



Use **advanced features for image analysis** that allow flipping, magnifying, cropping, or annotating parts of the image

Annotate videos, extract & save keyframes



Perform **reverse image search** through Google, Yandex, or TinEye

Check **weather conditions** at a particular time, in a specific location



Get information on whether **content has been used again** in past investigations

Mark investigated content as raw, pending, unclear, verified or fake



**Save your investigation findings** & markdown important information in your verification checklist